

LEARNERSHIPS QUALIFICATION



NATIONAL CERTIFICATE:
**Informal Small
Business Practice**
Level 3

SAQA ID: 58308

DURATION
12 MONTHS

**B-BBEE POINTS CLAIMABLE
FOR ALL LEARNERSHIPS**

**TAX CONCESSIONS APPLY BETWEEN
R80 000 - R120 000
PER CANDIDATE**

BOOK YOUR SEAT

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Course Purpose

The purpose of this qualification is to equip learners to understand the underlying principles of operational areas related to the Wholesale & Retail sector and entry level business principles, thus enabling them to become effective employers and/or self-employed members of society. The competencies in this qualification will assist the entrepreneur to ensure long-term business sustainability.

The certificate will enable qualifying candidates to:

- Understanding of retail operational requirements.
- Effective handling of financial transactions.
- Handling of basic merchandising.
- Maintaining of safety and security in the business environment.
- Handling of stock.
- Customer service.

Who should study Informal Small Business Practice Level 4?

Informal Small Business Practice Level 4 is designed to meet the needs of learners who are either actively involved in the process of starting up a small retail business or those who are currently self-employed in an informal business in the SMME environment and who want to broaden their base of competence with a view to career path progression.

Duration

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US	Name of Unit Standard
243089	Run a small business
14359	Behave in a professional manner in a business environment
14342	Manage time and work processes within a business environment
243806	Deal with customers in a retail business
114900	Sell products to customers in a Wholesale and Retail outlet
243807	Maintain a safe and secure environment in a retail business
13943	Analyse new developments reported in the media that could impact on a business sector or industry
243805	Merchandise products in a retail business
243804	Replenish stock in a retail business
243810	Control cash in a small business
116931	Use a Graphical User Interface (GUI)-based web-browser to search the Internet
9010	Demonstrate an understanding of the use of different number bases and measurement units and an awareness of error in the context of relevant calculations
9013	Describe, apply, analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts
9012	Investigate life and work related problems using data and probabilities
7456	Use mathematics to investigate and monitor the financial aspects of personal, business and national issues
119472	Accommodate audience and context needs in oral/signed communication
119458	Analyse and respond to a variety of literary texts
119457	Interpret and use information from texts
119465	Write/present/sign texts for a range of communicative contexts



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**WE AIM TO BOOST YOUR COMPETITIVENESS IN THE MARKETPLACE AND
OUTRANK YOUR COMPETITORS**

 **COMPANY PROFILE**

CLICK TO VIEW RELATED COURSES



BUSINESS ADMINISTRATION LEVEL 3

SAQA ID: 67465

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BUSINESS PRACTICE LEVEL 1

SAQA ID: 61755

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